

Idaho Snake River Section - Tuesday, February 12th, 2013, 6:30 p.m.

Pizza Pie Cafe on east 17th Street

In Attendance: John Baker, CEP; CCT; Joseph Martin, CCE, CCT; Andrew Miller; Lynn Melander; Jared Neumeier, PSP; Rick Staten, PSP, PMP; Bruce Wallace, CEP; Scott Wasley, CEP

Section President, Jared Neumeier opened the meeting at 6:40 p.m.

Neumeier began the meeting with a "Communications Moment" in which a key communications issue/lesson was briefly opened for thought; specifically, the importance of "non-verbal" communication in either preventing the wrong message to be received or using good non-verbal communication to ensure the right message is received. Most particularly, remembering the importance of it in professional relationships.

Rick Staten, PSP, PMP, presented the meetings' technical topic "Project Planning", describing the key general points of focus in developing a project plan and what key points of potential failure may be. The key steps outlined were:

1. Define work scope.
2. Establish WBS. (How)
3. Identify resources and availability (Who)
4. Establish timeline and sequence of events (When)
5. Determine a budget (How Much)

Key elements to focus on:

1. Contract Requirements
2. Identification of Stakeholders
3. Constructability
4. Identification of Resources
5. Value Engineering
6. Project Variables

Neumeier then distributed re-certification handbooks to those in attendance and discussed the importance of developing a re-certification plan to ensure hard-earned certifications are maintained. It was clear that in order to maintain certifications, members needed to do more than remain in their AACE profession for 3 years and attend regular section meetings; the options of what those additional activities could be were discussed at length.

Neumeier opened up the key discussion for the meeting regarding "Expanding the Involvement of the Local AACE Section". The section members used the AACE Quarterly Health metric to discuss primarily 3 key new areas of outreach/involvement:

- Co-Board Meeting with PMI to discuss "Corporate Sponsorship/Involvement" in the local sections. Action taken: Rick Staten to work with PMI and AACE Board to set up.
- Co-sponsor Professional Development Day Event. Action taken: AACE Board to meet/discuss ability to fund/support at next AACE Board meeting.
- High School Education Involvement. Action Taken: Jared Neumeier to contact local school districts to begin coordinating involvement/support of AACE via Career symposiums or classroom visits.

- Professional Publications. Discussed at length as an opportunity for personal growth for members and opportunity to earn PDU's for recertification

Neumeier closed the meeting after dinner at approximately 7:45 p.m.